

Intern – M&A Advisory Services

MergerTech Advisors, a fast-growing M&A advisory services firm in the IT Industry, seeks a highly motivated intern with strong interpersonal skills and professional presence to assist in expanding its practice. The ideal candidate is a responsible self-starter, able to multi-task, with a passion to learn and eagerness to take the initiative.

The Intern will assist with creation and implementation of various client development projects and programs. This position reports to the COO of MergerTech and will work closely with members of the team to perform the following functions:

- Provide research and develop background information and analysis on existing and potential client companies.
- Prepare and assist in presenting sales and marketing materials to potential clients.
- Update sales and marketing contact databases to optimize their usefulness and effectiveness.
- Use databases, internet research and phone interviews with targets to screen and profile IT companies for potential engagements.
- Coordinate meetings between prospective clients and team members.
- Coordinate and update project timelines, pipelines, work plans, progress reports and other tracking tools, including key performance metrics and quality assurance.

Competencies and Skills Required:

- Strong communication and organizational skills.
- Desire to work in a fast paced environment and ability to remain focused on goals and objectives.
- Confident telephone manner including comfort with calling target companies to perform research and profiling.
- Excellent written communication skills with ability to assimilate and synthesize information collected into cohesive documentation.
- Proficient in Excel, PowerPoint and Word.
- Sales experience a plus.
- Some financial analysis skills helpful.
- Familiarity with IT sector business models (Examples: Outsourcing Firms, IT Services or IT Consulting Firms, IT Solution Providers, Software Developers) desired.
- Minimum education: Currently enrolled in a college degree program in business or related field.

This is an unpaid internship but we will be willing to work with Candidates who are seeking to fulfill requirements for course credit.

To apply, please send your resume to kdeb@mergertech.com.